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| MAA-NOR Form VAR |
| **APPLICATION FOR VARIATION** |

1 Applicant information

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| 1.1 Organisation name: | 1.2 Organisation approval number: |
|  |  |
| 1.3 Postholder commitmentName: |
|  |
| Position: |
|  |
| Signature: |
|  |
| Date: | Place: |
|  |  |

2 Aircraft/component/tooling information

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| 2.1 Aircraft/component/tooling type | 2.2 Aircraft/component/tooling P/N | 2.3 Aircraft/component/tooling S/N |
|  |  |  |
| 2.4 Aircraft/component/tooling consumption units I | 2.5 Aircraft/component/tooling consumption units II (if applicable) |
| Unit type I | Current value | Current limit | Unit type II | Current value | Current limit |
|  |  |  |  |  |  |

3 Current variation and defect status

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| 3.1 Current deferred defects in effect on applicable A/C |
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| 3.2 Current carried forward defects in effect on applicable A/C |
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| 3.3 Variations currently in effect approved by MAA-NOR on applicable A/C |
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| 3.4 Variations currently in effect approved under organization privilege (if applicable) on applicable A/C |
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4 Variation rationale and detailed description

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| 4.1 Why the situation has risen (root cause) |
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| 4.2 Why the condition warrants a variation (purpose) |
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| 4.3 Description of all other actions considered or implemented by the applicant in regards to diminish the need for a variation |
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| 4.4 Description of the deviation from approved condition |
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| 4.5 Statement on the variation applied for with respect to current variations and defects status (ref. Block 3) |
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5 Risk assessment

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| 5.1 Evaluation |
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| 5.2 Mitigating actions |
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**Guidance for MAA-NOR Form VAR**

When filling in blocks 1 – 5 in the form, place the cursor below the dashed line for each item.

1. Applicant Information
	1. The name of the applying organisation, as it appears on the approval certificate.
	2. The organisation approval number, as it appears on the approval certificate.
	3. The name, organisational position and signature of the postholder committing to the application.
	Date and place of signature.
2. Aircraft/component/tooling information
	1. Relevant type designation of the object of the application, e.g *Electrical Hydraulic Pump.*
	2. Fill in the part number of the object of the application.
	3. Fill in the serial number of the object of the application, as shown on the part.
	4. Relevant maintenance consumption unit to the object applied for
		1. Unit type I, e.g Flight Hours, Landings, Cycles, Operating Hours.
		2. Current value of said consumption unit.
		3. Current limit of said consumption units, relevant to the application, i.e. when maintenance originally is due.
	5. If applicable; other relevant maintenance consumption unit to the object applied for. See para. 2.4.x for guidance.
3. Current variation and defect status
4. Variation rationale and detailed description
	1. Summary of actions, circumstances, etc caused the situation that the applicant is of the opinion that it warrants a variation to one or more maintenance tasks.
	2. Describe why this situation warrants a variation.
	3. Describe all other actions considered or implemented by the applicant to diminish the need for a variation, e.g. part interchange, alternative part number(s), design organization disposition, revision of AMP,
	4. I.e task(s) for which deferment is applied for and how much deviation is requested (%).
	5. Summary of how the variation being applied for interacts with or is independent of variation(s)/defect(s) currently in effect.
5. Risk assessment
	1. Elements that have been assessed in accordance with the organization’s risk assessment procedure.
	2. Mitigating actions to be implemented, as uncovered by the performed risk assessment.