



MILITARY AIRWORTHINESS AUTHORITY – NORWAY

Telephone: +47 971 99 505

E-mail: maa-nor@mil.no

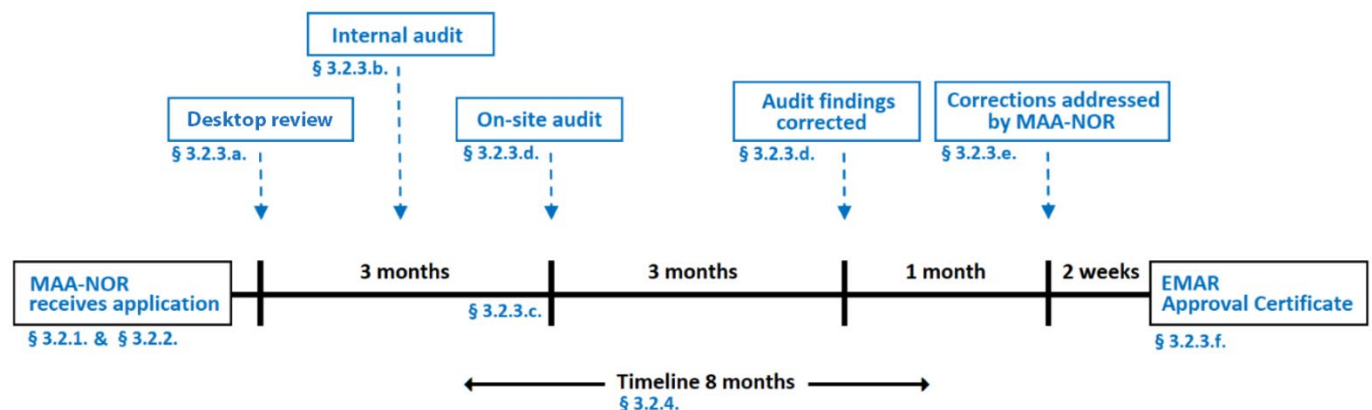
Web: www.maanor.no

Mail to be registered:
Forsvarsmateriell Luftkapasiteter
Postboks 800, Postmottak
2617 Lillehammer
Norway
E-mail: maa-nor@mil.no

MAIB-NOR 25/05 12 JUN

Implementation timeframe

This MAIB outlines the key elements of the EMAR approval process, including a typical timeline from start to finish. The specific procedures and guidelines for each phase are detailed in the applicable Implementation Guide, and this bulletin is intended to provide a simplified description of the overall process and its anticipated duration.



This example illustrates a typical EMAR 145 process of 8 months, with each stage summarized below

Application received § 3.2.1 & § 3.2.2

Upon receiving the application package—including the exposition, all necessary forms, and related supporting documents, MAA-NOR begins the approval process. The applicant is notified of process initiation.

Duration: 1-2 weeks.

Desktop review § 3.2.3.a.

The audit team conducts an on-desk review of the submitted documentation to verify its content and compliance with related requirement. Any discrepancies are communicated to the applicant for correction.

Duration: approximately 3 months.

Internal audit § 3.2.3.b.

The organisation conducts an internal audit during this phase to identify and address any non-compliance issues before the MAA-NOR audit.

During the on-desk review.

On-site audit § 3.2.3.d.

The MAA-NOR audit ensures compliance with regulatory requirements through management meetings, facility reviews, and assessments of the quality system, to name some. Clarification of findings and guidance provided during this audit supports the next stage of the application process.

Duration: approximately 1-2 months.



MILITARY AIRWORTHINESS AUTHORITY – NORWAY

MAIB-NOR 25/05 12 JUN

Audit findings corrected § 3.2.3.d.

Any findings identified during the on-site audit are corrected by the organisation. Corrective actions are documented and submitted to MAA-NOR for further review.

Duration: 1-2 months.

Corrective actions addressed by MAA-NOR § 3.2.3.e.

Review of the submitted corrections to verify that all findings have been properly addressed. A satisfactory review initiates an internal recommendation for approval by the lead auditor within MAA-NOR.

Duration: approximately 2 weeks.

Interview of nominated personnel (not shown in the figure)

The nominated personnel will be interviewed prior to organisation approval.

Duration: approximately 2 hours for an interview.

Approval Certificate § 3.2.3.f.

Upon recommendation and resolution of all findings, the EMAR Approval Certificate is issued, detailing the scope of approval, privileges, and any applicable limitations.

Issued within 2 weeks after the final review.

Contributing factors to the implementation duration:

- The approval category pursued (EMAR M, EMAR 145, EMAR 21, EMAR 147).
- The scope, size and complexity of the organisation.
- The applicant's ability to provide the required documentation.
- The applicant's ability to adequately address findings.

Implementation Guide references:

- [EMAR 145 Implementation Guide](#)
- [EMAR 147/66 Implementation Guide](#)
- [EMAR M Implementation Guide](#)
- [EMAR 21 Implementation Guide](#)